

Scatchet Head Water District

SCATCHET HEAD WATER DISTRICT (SHWD)
ISLAND COUNTY WASHINGTON

Minutes for January 18, 2022 - Regular Meeting, 7:00 PM

MEETING PLACE

Scatchet Head Community Club Building, 3742 Driftwood Drive, Clinton, WA
and, online through Zoom

IN ATTENDANCE:

Commissioner Mach (via zoom)
Commissioner Lipoti
Commissioner Mullins (via zoom)

ABSENT:

None

ALSO PRESENT:

Sandra Bodamer – King Water Company (via zoom)

COMMUNITY MEMBERS IN ATTENDANCE: (via zoom)

Loretta Collar
Linda Mullins

The meeting was called to order at 7:49 PM by Commissioner Mullins. Commissioner Lipoti opened the meeting with recital of the Land Acknowledgement.

Commissioner Lipoti motioned that the meeting minutes from the December 21, 2021 commissioners meeting be approved, with changes. Commissioner Mach seconded the motion. (*Motion carried, unanimously approved and passed.*)

Commissioner Mullins swore in newly appointed commissioner Jaci Mach, who was replacing Commissioner Collar.

Audience Participation

None

Meeting minutes

Scatchet Head Water District

Financial Report

The vouchers for the month were reviewed. Commissioner Mullins motioned that vouchers 1-1 through 1-13 in the amount of \$13,015.19 plus EFT voucher for \$2,079.99 for a total of \$15,095.18 be approved. Commissioner Lipoti seconded the motion. (*Motion carried, unanimously approved and passed.*)

Financial reports were reviewed. Cash in the Operating Fund at December 31, 2021 was \$110,770.34, the Short-Term Asset Fund was \$35,927.00, the Emergency fund was \$101,389.59, of which \$99,000.00 is invested, and the Construction Fund was \$24,488.87 for a total of \$272,575.80. The balance due on water bills was \$23,224.88, which includes past due accounts of \$11,389.09 (1 account for \$1,079.79 has been locked off, and one account for \$2,883.63 has had the meter removed with lien filed).

Manager/Operations Report

Sandra Bodamer reviewed the Monthly Operations Report.

Old Business/Pending

Action Items: See attached list

Items discussed:

PFOS test kits were received and testing to begin shortly.

Leak on Driftwood repaired.

Dave Mullins to get contract for Vanderyacht propane

Brenda to follow up with customer that made note on bill.

Whidbey Island Bank interim loan has been approved.

Engineering Report

Modify PER to reflect what needs to be done for arsenic. Commissioner Mullins moved to approve Wilson Engineering Contract, Commissioner Lipoti seconded. All Approved.

Commissioner Mullins to sign the contract.

New Business

Whidbey Island Bank interim loan has been approved.

Letter was presented by customer asking for payment plan. Commissioner Mullins motioned to accept payment plan. Motion was seconded by Commissioner Lipoti. All approved.

E-mail was presented from neighbor of the water plant that was concerned about several dead limbs on Water District property that could fall and damage neighboring property. Motion was made by Commissioner Lipoti to call in tree company to remove dangerous trees and limbs. Commissioner Mullins seconded. All approved. Commissioner Lipoti to call tree service.

Meeting minutes

Scatchet Head Water District

Commissioner Mullins motioned to close the meeting at 8:39 PM. Commissioner Lipoti seconded the motion. (*Motion carried, unanimously approved and passed*).

Commissioner Mullins, President



Commissioner Mach – V.P.



Jill Lipoti Secretary

Scatchett Head WD

Monthly Operations -

December

2021

Water pumped:

	Cu. Ft. Start	Cu. Ft. End	Cu. Ft. Month	Gals. Month
Well # 2	5,322,120	5,532,450	210,330	1,573,268
Well # 3	7,408,110	7,408,110	0	0
Total			210,330	1,573,268

Treatment Meter:

	58,947,400	59,174,100	226,700	1,695,716
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Difference			-16,370	-122,448
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Backwash	5,087,200	5,110,600	23,400	
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Backwash %			11.1%	
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Cottage Glen reservoir

	Cu. Ft.	Cu. Ft.	Cu. Ft.	Gallons
Inlet meter (Cu. Ft.)	6,882,400	6,945,580	63,180	472,586
Outlet meter (Cu. Ft.)	398,816	461,056	62,240	465,555

Difference				7,031
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Booster Pumps:

#1	9,857	9,909	52
#2	9,596	9,646	50
#3	11,913	11,913	0
#4	9,589	9,683	94
			196

Booster gals/hr.

Flushing	Cu Ft	Gallons
2019		
March - full system flush		100,000
2020		
February - spot flushing		50,000
March - full system flush		100,000
June - full system flush		200,000
Sept - full system flush		100,000
Dec - full system flush		200,000
2021		
March - full system flush		100,000
June - full system flush		100,645
Sept - full system flush		100,000
Dec - full system flush		100,000

SCATCHET HEAD WATER DISTRICT

Scatchet Head Water District (District) supplies water to all owners under the following conditions and owner agreements.

All rates and charges to the described property shall be paid in accordance with existing and future charges and regulations of the District. All utility bills will be sent directly to the owner. If the owner rents the property out to a tenant, the owner remains responsible for payment of all charges.

The District shall not be held liable or responsible for any damages by water or other uses relating from any water lines, facilities, plumbing, or appliances not owned and operated by the district or any damages which may result from any interruption or failure in the supply of water for any reason to the customer premises.

The owner shall bear all responsibility and liability for the proper maintenance, repair and of all water lines, fixtures, equipment and appurtenances extending from the water meter assigned to the owners lot.

The owner shall not extend service from the assigned meter to any other parties or properties without written permission from the District.

All charges for water and other items if not paid prior to delinquency, shall constitute a lien against the described property and/or premises which may be enforced as provided by law.

The responsibility of the District to supply water adequate for normal domestic use per applicable State Standards for pressure, quality and quantity ends at the meter from which service is supplied. Failure of the SHWD to supply water to an owners premises does not cause a breach of this agreement nor does it relieve the owner from any requirement of this agreement.

For new water service to a lot, the owner must complete and submit the required form along with payment of the required new hook-up fee in effect at that time. Additional expenses incurred installing the meter to the site will be billed to the owner. Owner may request a hook up date not to exceed 1 year from District approval.

At certain times in the future the district may need to take measures to conserve or restrict water usage for protection of the system from source overuse. Owners must cooperate in implementing all conservation practices or any water shortage response plans or action required by the District. Failure of the owner to do so will constitute authorization of SHWD to immediately and without notice, shut off the supply of water to the owners property.

SCATCHET HEAD WATER DISTRICT
BOARD OF COMMISSIONERS