

Scatchet Head Water District

SCATCHET HEAD WATER DISTRICT (SHWD)
ISLAND COUNTY WASHINGTON

Minutes for July 21, 2026

MEETING PLACE

Scatchet Head Community Club Building, 3742 Driftwood Drive, Clinton, WA

IN ATTENDANCE:

Commissioner Lipoti
Commissioner Mullins
Commissioner Peterson

COMMUNITY MEMBERS IN ATTENDANCE

Jordan Boyer
Drea Boyer
Jaci Mach

The meeting was called to order at 7:04 PM by Commissioner Lipoti.

Commissioner Peterson read the land acknowledgement.

Public Comment

Drea Boyer asked about the area of settlement on George Drive and Commissioner Lipoti said that SRV will be addressing it.

Minutes

Approval of the minutes from June 16, 2026 regular meeting was moved by Commissioner Mullins, seconded by Commissioner Peterson, and passed unanimously. Approval of the minutes from the special meeting on June 18, 2026 was moved by Commissioner Peterson, seconded by Commissioner Mullins, and passed unanimously.

Vouchers

Approval of operational vouchers in the amount of \$23,871.33 and electronic vouchers of \$3,927.04 for a total of \$27,798.37 was moved by Commissioner Mullins and seconded by Commissioner Peterson. It passed unanimously.

Approval of additional voucher to pay Enduris for our insurance in the amount of \$9,991.00 was moved by Commissioner Mullins, seconded by Commissioner Peterson, and passed unanimously.

Financials and Accounts Receivable

Meeting minutes

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Financial statements were reviewed and discussed. At the mid point of the year, the District has collected approximately \$70,000 in payments, and expects to collect an additional \$70,000 for the second half of the year. We have payments of \$105,000 that will be due for our debt service. We have the difference of \$35,000 for operations. We have additional funding in interest bearing accounts.

Commissioners had requested that Branch Business Services prepare a 5 year budget for consideration at this meeting but other pressing matters had come up. We respectfully request that it be ready for our August meeting. We need to be ready to consider a rate increase due to escalating costs for everything, but especially utilities and chemical supplies. Rate increases are painful for the whole community, and we want to make this process as transparent as possible.

No accounts receivable report was received, but meter reading will take place in August and billing shortly after that.

Review of Operating Reports

No operating report was received.

Old Business

An area of settlement has developed in the roadway on George right over the directional drilling bore. Additionally, some water is still collecting at the end of George on Driftwood. Engineer Curt Schoenfelder has written to SRV requesting that they address it. SRV has discussed the issue and plans to have a crew out there to assess the problem and correct it.

Commissioner Peterson contracted to have a wood frame put over the valves next to the reservoir. The work has been done and it looks great! All Commissioners and the public were pleased with the work. Commissioners discussed the list of issues that should be addressed as funds are available. The largest item that needs priority attention is the underperforming well #3. However, tackling that will be a big undertaking. A smaller task that would make a big difference is to replace the lighting in the treatment plant and the lights outside with LED lights equipped with a motion detector. Commissioner Peterson will work with Wayne the electrician to get this work done.

Commissioners discussed whether the reservoirs needed to be inspected using a remote operated camera. Commissioner Lipoti will ask Curt Schoenfelder how often inspection is needed.

Commissioners discussed whether to continue to explore the solar plus storage option for emergency power backup at the wells. Given the lack of sun on that property, they decided to try to work with WIWSA to see if a shared generator on a trailer might be an

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option for several water systems to share. Two Commissioners from the Saratoga Water District had come to Scatchet Head for a tour, and they thought it might be a good idea.

New Business

Two resolutions were passed that will ensure that most of the District's funds will be in investment accounts until they are needed, and that various accounts will be more descriptively named.

The Commissioners received a price quote from Water and Wastewater Services subsequent to meeting with them. The price quote is about double what we are currently paying NW Natural. However, there are some services which we would like to have, so we will be reaching out to NW Natural for a price on those. We will also check references for Water and Wastewater Services.

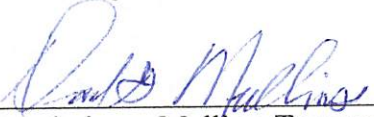
The District has received a public records request from a law firm in Seattle. Commissioner Peterson drafted the initial reply to the request and received input from Attorney Charlotte Archer. He will reply with a timeframe for providing the requested information and will begin the process of gathering all of the emails. All of the Commissioners were glad that there is one laptop that contains all of the District emails so it will be easier to respond to this request. However, it should be noted that the request is so broad there are likely to be hundreds to thousands of records. It will take a considerable amount of Commissioner Peterson's time.

The results of June bacterial testing was received and we are in compliance. The results of the lead and copper testing were received and all samples were in compliance. Commissioner Peterson reached out to all of the customers who conducted the tests and provided them with their results if they wanted to see them.

A Firewise inspection was conducted at all of the District facilities, but the results have not yet been received.

Commissioner Mullins moved that the President vote all of the SHCC ballots that were received by the District. The motion was seconded by Commissioner Peterson and Commissioner Lipoti agreed to do it.

The meeting was adjourned at 8:42 PM.


Commissioner Mullins, Treasurer


Commissioner Peterson


Jill Lipoti - President