SCATCHET HEAD WATER DISTRICT (SHWD)
ISLAND COUNTY WASHINGTON

Minutes for October 20, 2026

MEETING PLACE
Scatchet Head Community Club Building, 3742 Driftwood Drive, Clinton, WA

IN ATTENDANCE:
Commissioner Lipoti
Commissioner Mullins
Commissioner Peterson

COMMUNITY MEMBERS IN ATTENDANCE
Jordan Boyer
Drea Boyer

The meeting was called to order at 7:02 PM by Commissioner Lipoti.

Commissioner Peterson read the land acknowledgement.

Public Comment

Jordan Boyer mentioned that the Emergency Response Plan needs to be updated. There are some different contacts.

Agenda

There was one small correction on the agenda and it was approved unanimously.

Minutes

Approval of the minutes from September 15, 2026 regular meeting was moved by Commissioner Mullins, seconded by Commissioner Peterson, and passed unanimously.

Commissioners discussed meeting dates for next year. They will investigate when the WIWSA is meeting and adjust our meeting dates so that Commissioners can attend the WIWSA quarterly meetings. Commissioners will also check with SHCC to ensure the availability of the meeting room.

Vouchers

Approval of operational vouchers in the amount of $23,925.61 and electronic vouchers of $2,855.03 for a total of $26,780.64 was moved by Commissioner Mullins and seconded by Commissioner Peterson. It passed unanimously.

Meeting minutes

Financials and Accounts Receivable

Financial statements were reviewed and discussed. Commissioner Mullins will contact Dawn to ask about several items on the financial statement. All of the Commissioners are concerned that the transfer of $95,000 into the USDA Reserve Fund may not be in an interest-bearing account. The Commissioners want to maximize the funds which can earn interest for the district.

Accounts receivable was discussed.

Review of Operating Reports

Flushing occurred on 10/7 – 10/8. The operators did not run into any major issues. Flushing dates have been set for May 12-13 and October 13-14 for 2027.

Meter reading dates were also set with NW Natural for next year. They are on the website.

Commissioner Lipoti will follow up with NW Natural regarding restart of Well #3 and decreasing the amount of backwash water that is used.

Caps were ordered for the chemical vats at Guemes.

Old Business

The Commissioners prioritized the issues that still need to be addressed and decided that the priority is to get the roof cleaned and treated to remove moss. Commissioner Peterson will follow up with a local company to get this done.

Integrated Underwater Services will clean out the Cottage Glen reservoir on November 9.

New Business

In September, Commissioners discussed various rate increase scenarios: $10 per quarter per year, $15 per quarter per year, and $20 per quarter per year but tabled the consideration of a rate increase until October. Taking up the issue again, the Commissioners realized that there must be a rate increase to deal with the increases from NW Natural Water, PSE for electricity, costs of chemical addition, rate increases from Enduris for insurance, and costs for just about everything that is needed to run the plant. While the Commissioners have tried to be very frugal, inflation has occurred in every sector. Commissioners have made every effort to find vendors who might charge less, but were unsuccessful. The costs of operating the plant are increasing and the rates must cover those costs.

After hearing from the public (Jordan and Drea Boyer), Commissioner Peterson made a

motion to increase the rates by $15 per quarter (from $190 to $205) starting in January 2027, with another rate hike by and additional $5 per quarter (from $200 to $210 base rate) for 2028. Commissioner Mullins seconded. The vote was unanimous. Commissioner Peterson will write up an announcement of the rate increase to send to all customers.

Scatchet Head Community Club advised the District that some dumping of household items had occurred on Samish Court. The Club asked for permission to install a camera on the Well Building in an attempt to deter further dumping and to catch the perpetrators. The District agreed. As it is a County road, the County has investigated the dumping and has advised the property owner that they must clean up the debris.

The results of September bacterial testing and nitrates were received and we are in compliance.

The Department of Health inspection results have not yet been received.

The meeting was adjourned at 8:12 PM.

Dove Mullins (JR
Commissioner Mullins, Treasurer

Jill Lipoti
Jill Lipoti - President

Commissioner Peterson