

Scatchet Head Water District

SCATCHET HEAD WATER DISTRICT (SHWD)
ISLAND COUNTY WASHINGTON

Minutes for July 18, 2023 - Regular Meeting, 7:00 PM

MEETING PLACE

Scatchet Head Community Club Building, 3742 Driftwood Drive, Clinton, WA
and, online through Zoom

IN ATTENDANCE:

Commissioner Lipoti
Commissioner Mach
Commissioner Mullins

ABSENT:

ALSO PRESENT:

Sandra Bodamer – King Water Company

COMMUNITY MEMBERS IN ATTENDANCE:

Tom Peterson – Homeowner
Jordan Boyer – Homeowner
Alexandria Boyer - Homeowner

The meeting was called to order at 7:16 pm by Commissioner Lipoti.

Commissioner Mach opened the meeting with recital of the Land Acknowledgement.

Commissioner Lipoti motioned that the May 16th minutes be approved, Commissioner Mullins seconded. All approved.

Commissioner Lipoti motioned that the June 20th minutes be approved, Commissioner Mullins seconded. All approved.

Audience Participation

None.

Meeting minutes

Scatchet Head Water District

Financial Report

The vouchers for the month were reviewed. Commissioner Mullins motioned that vouchers (07)-1 through (07)-7 in the amount of \$7,362.53, plus EFT voucher (07)-1 in the amount of \$1,217.55 for a total of \$8,580.08, plus Construction voucher (07) C-1 and (07) C-2 in the amount of \$11,293.00, for a grand total of \$19,873.08 be approved. Commissioner Lipoti seconded the motion. *(Motion carried, unanimously approved and passed.)*

Financial reports were reviewed. Cash in the Operating Fund at June 30, 2023 was \$104,018.86, the Short-Term Asset Fund was \$34,626.69, the Investment fund was \$278,859.12, of which \$274,000.00 is invested, and the Construction Fund at \$200.00 for a total of \$417,704.67. The balance due on water bills was \$19,364.39 which includes past due accounts of \$7,447.68 (one account for \$2,883.63 has had the meter removed with lien filed, two accounts for \$1,859.26 have meters locked).

Manager/Operations Report

Sandra Bodamer reviewed the Monthly Operations Report (attached).

Old Business/Pending

Action Items Reviewed – See attached

Greenhouse Gas Policy Resolution signed.

Audit update – The information supplied to auditor wasn't enough and awaiting information from bank to supply to auditor.

Emergency planning – HOA has different radios with a different frequency. Commissioners believe they should merge and water system should be in charge.

Engineering Report

Easement language was received.

New/Pending Business

Resolutions 2023-6 and 2023-7

A budgeted item on the contract was for a project inspector, from Wilson Engineering. This line item was for an inspector for 40 hrs/week, the duration of the contract, for a total amount of \$41,000. Commissioner Mullins asked if they could find someone that was qualified for the position for less. A possible candidate was proposed. The Commissioners asked that this person bring in a resume to submit to the Engineering firm for interview still ongoing.

Found new meter reader. Needs to fill out paperwork..

Meeting minutes

Scatchet Head Water District

Broken lid on meter box at 3616 Fidalgo. King Water to replace.

Trees around pumphouse and backwash pond – Arborist to come July 19 and meet with Commissioners and give estimate to remove. Commissioner Mullins motioned to accept bid from Timberland. Commissioner Mach seconded. All approved. Commissioners to assure that prevailing wage is paid.

Solar panels - may be grant money to install solar panels at the pumphouse. Councilman told the commissioners to apply next year.

Talked to Craig Sear and he advised them there was two tracks they could follow. First program would be to apply for grant for engineering study to find if solar or battery storage is feasible. Then apply for 2nd grant for the actual panels.

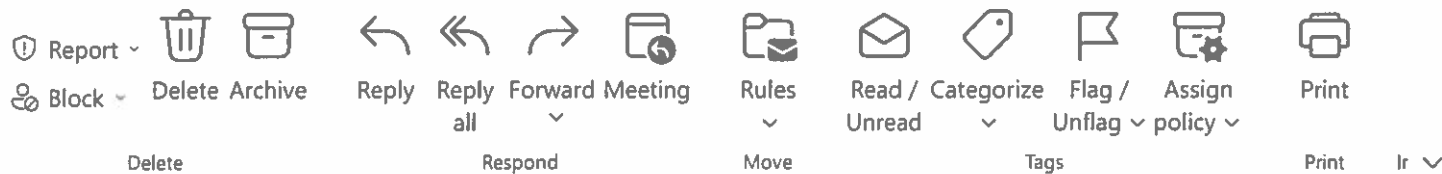
The second track would be to apply for grant for everything at once.

Commissioner Mullins motioned to close the meeting _____ PM.
Commissioner _____ seconded the motion. (*Motion carried, unanimously approved and passed*).

Commissioner Lipoti - President

Commissioner Mullins - Secretary

Commissioner Mach – V.P.



Scatchet Head Water District action items, July 2023



JM Jaci Mach <jacimach@gmail.com> To: Jill Lipoti <jill.lipoti@verizon.net>; Dave Mullins <dave.mullins10@gmail.co Wed 8/9/2023 8:04 AM

Scatchet Head Water District meeting, July, 2023
Action Items

- 1. Sandra – Continue to monitor % water loss. Commissioners and Sandra should monitor this quarterly.
2. Area near the wells might be undermined by water. After assessing the property in February, it was determined that no immediate action needed to take place. Commissioners will monitor the area and will look at it in the fall.
3. Nic and electrician to work on a cost estimate for improving the electrical system at Guemes so that individual booster pumps are all on individual circuits. Previous electrician left and King needs to start over with a new person. Ongoing. Work will commence soon.
4. The marker on George/Samish has not been installed. When? When will the replacement cover be installed at 3616 Fidalgo Drive?
5. Sandra is working with Creative Technology (El Dorado) to offer a payment by credit card option. This should be operational with the next billing in August.
6. Jaci will contact Timberland Tree service to set up a date for tree removal on Guemes. Must add "must pay the prevailing wage" on the invoice.
7. Sandra will ask her guys to power wash the tank on Guemes and see if they can repaint the lower portion.
8. Commissioners met with Craig Cyr regarding solar panels and/or battery storage at the pumphouse. Application process is in February/March.
9. Possible new meter reader must apply in person at King Water. Jill will contact an interested person to discuss. Job is posted in the Scatchet Head Residents Facebook group.
10. New asphalt on Hubble Court? When? It's been over a year.

July 2023 radio drill stats:

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B1 heard B 3, 4, 6, 8, 9
B2 did not participate
B3 heard B1,4, 6, 8, 9
B4 heard B1, 3, 6, 8, 9
B5 did not participate
B6 heard B1, 3, 4, 8, 9, 10, 11, 12
B7 did not participate
B8 heard B3, 4, 6, 9, 10, 12
B9 heard B4, 8, 10, 12
B10 heard B6, 9, 11, 12
B11 heard B6, 9,10, 12
B12 heard B6, 8, 9, 10, 11

B1 heard B 3, 4, 6, 8, 9
B2 did not participate
B3 heard B1,4, 6, 8, 9
B4 heard B1, 3, 6, 8, 9
B5 did not participate
B6 heard B1, 3, 4, 8, 9, 10, 11, 12
B7 did not participate
B8 heard B3, 4, 6, 9, 10, 12
B9 heard B4, 8, 10, 12
B10 heard B6, 9, 11, 12
B11 heard B6, 9,10, 12
B12 heard B6, 8, 9, 10, 11

Scatchett Head WD

Monthly Operations -

June

2023

Water pumped:

	Cu. Ft. Start	Cu. Ft. End	Cu. Ft. Month	Gals. Month
Well # 2	9,289,530	9,541,450	251,920	1,884,362
Well # 3	7,751,910	7,822,380	70,470	527,116
Total			322,390	2,411,477

Treatment Meter:

	63,563,200	63,914,000	350,800	2,623,984
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Difference

			-28,410	-212,507
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Backwash

	5,728,700	5,786,100	57,400	
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Backwash %

17.8%

Cottage Glen reservoir

Gallons

Inlet meter (Cu. Ft.)	7,960,710	8,018,800	58,090	434,513
Outlet meter (Cu. Ft.)	461,126	518,152	57,026	426,554

Difference

7,959

Booster Pumps:

#1	10,675	10,718	43
#2	10,798	10,884	86
#3	12,534	12,588	54
#4	10,457	10,516	59
			242

Booster gals/hr.

<u>Flushing</u>	Cu Ft	Gallons
2021		
March - full system flush		100,000
June - full system flush		100,645
Sept - full system flush		100,000
Dec - full system flush		100,000
2022		
March - full system flush		100,000
June - full system flush		100,000
Sept - full system flush		63,000
Dec - full system flush		100,000
2023		
March - full system flush		100,000
June - full system flush		100,000