

## SCATCHET HEAD WATER DISTRICT

### **Resolution No. 2022 - 11**

A RESOLUTION of the Scatchet Head Water District, Island County, Washington to approve the CONFLICT-OF-INTEREST POLICY:

#### **Scatchet Head Water District Conflict of Interest Policy**

##### **GENERAL POLICY:**

The public judges its government by the way public officials and employees conduct themselves in the posts to which they are elected or appointed. The people have a right to expect that every official and employee will conduct himself in a manner that will tend to preserve public confidence in and respect for the government he represents. Such confidence and respect can best be promoted if every official and employee, whether paid or unpaid, and whether elected or appointed, will uniformly treat all citizens with courtesy, impartiality, fairness and equality under the laws and avoid both actual and potential conflicts between their private self-interests and the public interests.

##### **FAIR AND EQUAL TREATMENT:**

No **Commissioner** or employee shall grant or make available to any person any consideration, treatment, advantage or favor beyond that which it is the general practice to grant or make available to residents and landowners within the water district at large. No employee shall request use or permit the use of any district owned or district supported property, vehicle, equipment, labor or service for the personal convenience or the private advantage of himself or any other person. The provisions hereof shall not be deemed to prohibit any employee from requesting, using or permitting the use of such district owned or district supported property, vehicle, equipment, material, labor or service which it is the general practice to make available to residents and landowners within the district at large, or which is provided as a matter of stated policy for the use of employees in the conduct of official business.

##### **CONTRACTUAL CONFLICTS OF INTEREST:**

Neither any Commissioner, nor any employee of the district, shall be financially interested in any contract made by them in their official capacity, nor shall they be purchasers at any sale nor vendors at any purchase by them in their official capacity, except as otherwise permitted by law.

##### **PROHIBITED RELATIONSHIPS:**

No Commissioner shall hire a person as an employee or contractor for the district who is in a prohibited relationship. Prohibited relationships and associations include:

- Immediate family members, including parents and children, whether related by blood or marriage, and any household residents;
- Close relatives, including grandmother, grandfather, aunt, uncle, sister, brother, niece, nephew, granddaughter, grandson, or first cousin, whether related by blood or marriage;
- Close business associations with an identity of financial interest, including, but not limited to, business partnerships, joint ventures, or closely-held corporations.

**Procedures:**

Any Commissioner or employee, upon realizing that a conflict of interest or perceived conflict of interest could arise, shall immediately disclose the potential conflict to the Water District. They must recuse themselves from any vote concerning that matter, and they must leave the room if there is a discussion about the matter.

**CERTIFICATION:**

Upon election or appointment, all Commissioners should sign that they have received a copy of this policy.

NOW, THEREFORE, BE IT RESOLVED that, effective on the date of this resolution, that Resolution 2022 – 11 is approved.

Signed on: 11/15/2022

By: Jill Lipoti  
Commissioner Lipoti

By: Jaci Mach  
Commissioner Mach

By: Paul Mullins  
Commissioner Mullins