

Scatchet Head Water District

SCATCHET HEAD WATER DISTRICT (SHWD)
ISLAND COUNTY WASHINGTON

Minutes for April 18, 2023 - Regular Meeting, 7:00 PM

MEETING PLACE

Scatchet Head Community Club Building, 3742 Driftwood Drive, Clinton, WA
and, online through Zoom

IN ATTENDANCE:

Commissioner Lipoti
Commissioner Mach
Commissioner Mullins

ABSENT:

None

ALSO PRESENT:

Sandra Bodamer – King Water Company

COMMUNITY MEMBERS IN ATTENDANCE:

Alexandria Boyer
Jordan Boyer
Clark Fulman
Tom Peterson

The meeting was called to order at 7:02 PM by Commissioner Lipoti. Commissioner Lipoti opened the meeting with recital of the Land Acknowledgement.

Commissioner Mullins motioned that the meeting minutes from the March 21, 2023 commissioners meeting be approved. Commissioner Mach seconded the motion. (*Motion carried, unanimously approved and passed.*)

Audience Participation

Homeowner wanted to understand a little more about district and asked about accounts receivable, frequency of flushing and about one of his lots that has a meter with no usage.

Financial Report

The vouchers for the month were reviewed. Commissioner Lipoti motioned that vouchers 4-1 through 4-7 in the amount of \$11,234.75, plus EFT voucher in the amount of \$2,165.00 for a total of \$13,399.75, plus Construction voucher (04) C-1, in the amount of \$11,773.00, for a grand total of \$25,172.75 be approved. Commissioner Mullins seconded the motion. (*Motion carried, unanimously approved and passed.*)

Financial reports were reviewed. Cash in the Operating Fund at March 31, 2023 was \$255,730.22 of which \$175,000.00 is invested, the Short-Term Asset Fund was \$34,626.69, the Investment fund was \$102,872.25, of which \$99,000.00 is invested, and

Meeting minutes

Scatchet Head Water District

the Construction Fund at \$200.00 for a total of \$393,426.16. The balance due on water bills was \$13,083.72, which includes past due accounts of \$7,486.17 (one account for \$2,883.63 has had the meter removed with lien filed, one account for \$1,065.38 has the meters locked).

Manager/Operations Report

Sandra Bodamer reviewed the Monthly Operations Report (attached).

Old Business/Pending

Action Items Reviewed.

Engineering Report

Have King Water techs, Nik Fuller and Nate Driscoll attend advisory board meeting.

USDA has not been responsive. Commissioner Mullins talked to new representative today about additional loan funds. SHWD have increased their rates to get additional funds.

New Business

Reviewed letter from customer requesting leak credit. Commissioner Lipoti motioned to credit half of the overage, for a total of \$285.07. Commissioner Mullins seconded. All approved.

Reviewed letter from customer requesting all late fees be removed, a credit and stop lock off proceedings. Commissioners agreed that no late fees were to be removed and customer could pay one half now and one half in following month to avoid service disconnection.

Rate increase approved. Commissioner Mullins motioned to approve resolution for rate increase and Commissioner Mach seconded it, all approved.

Commissioner Mullins motioned to close the meeting 8:25 PM. Commissioner Mach seconded the motion. (*Motion carried, unanimously approved and passed*).

Commissioner Lipoti - President

Commissioner Mullins - Secretary

Commissioner Mach – V.P.

Radio drill statistics, April 6, 2023

B1 heard B2, B4, B5, B6, B7

B2 2 heard B1, B4, B5, B6, B7

B3 did not participate

B4 heard B1, B2, B3, B5, B6, B7

B5 heard B1, B2, B4, B6, B7, B9

B6 heard B1, B2, B7, B9, B10

B7 heard B1, B2, B4, B6, B9, B10

B9 heard B2, B6

B10 heard B6, B11

B11 heard B10

Scatchet Head Water District meeting, April, 2023

Action Items

1. Sandra – Continue to monitor % water loss. Commissioners and Sandra should monitor this quarterly.
2. Area near the wells might be undermined by water. After assessing the property in February, it was determined that no immediate action needed to take place. Commissioners will monitor the area monthly.
3. Violation letter – Copper and Lead – Samples were taken, chain of custody shows they were delivered to the lab, but results were not provided. Were they lost? We need to get additional samples next year during the sampling window. Advice from the Department of Health is to take 2 samples this year.
4. Nic and electrician to work on a cost estimate for improving the electrical system at Guemes so that individual booster pumps are all on individual circuits. Previous electrician left and King needs to start over with a new person. **Ongoing.**
5. Leak forgiveness policy needs to be part of the Commissioner's Handbook. Dave will write this up.
6. Sandra is working with Creative Technology (El Dorado) to offer a payment by credit card option.
7. Sandra will bring the contract between King Water and SHWD to sign.
8. The covers have NOT been installed as we were told at the April meeting. Has SHCC been billed? Discuss with Sandra. Jaci will check to make sure that the valve marker has been installed on George Drive.