

SCATCHET HEAD WATER DISTRICT (SHWD)
ISLAND COUNTY WASHINGTON

Minutes for December 20, 2022 - Regular Meeting, 7:00 PM

MEETING PLACE

Scatchet Head Community Club Building, 3742 Driftwood Drive, Clinton, WA
and, online through Zoom

IN ATTENDANCE: Via Zoom

Commissioner Mach
Commissioner Lipoti
Commissioner Mullins

ABSENT:

None

ALSO PRESENT:

Sandra Bodamer – King Water Company - via Zoom

COMMUNITY MEMBERS IN ATTENDANCE:

None

The meeting was called to order at 7:00 PM by Commissioner Mullins. Commissioner Lipoti opened the meeting with recital of the Land Acknowledgement.

Commissioner Lipoti motioned that the meeting minutes from the November 15, 2022 commissioners meeting be approved. Commissioner Mullins seconded the motion. (*Motion carried, unanimously approved and passed.*)

Audience Participation

None

Financial Report

The vouchers for the month were reviewed. Commissioner Lipoti motioned that vouchers 12-1 through 12-11 in the amount of \$9,841.13, plus EFT voucher in the amount of \$363.25 for a total of \$10,204.38, plus Construction vouchers (12) C-1, (12) C-2, and (12) C-3 in the amount of \$12,382.50 for a grand total of \$22,586.88 be approved. Commissioner Mach seconded the motion. (*Motion carried, unanimously approved and passed.*)

Financial reports were reviewed. Cash in the Operating Fund at November 30, 2022 was \$178,799.14, the Short-Term Asset Fund was \$42,881.44, the Emergency fund was \$102,335.63 of which \$99,000.00 is invested, and the Construction Fund was \$200.00 balance for a total of \$324,216.21. The balance due on water bills was \$40,393.44, which includes past due accounts of 9,121.26 (one account for \$2,883.63 has had the meter removed with lien filed, one account for \$895.55 has the meter locked).

Meeting minutes

Scatchet Head Water District

Manager/Operations Report

Sandra Bodamer reviewed the Monthly Operations Report (attached).

Old Business/Pending

Action Items Reviewed.

Commissioner Mullins moved that the Resolution #2-22-11 for Conflict of Interest, that is required for the loan, be approved and Commissioner Mach seconded. All approved.

Commissioner Mullins moved that Resolution #2-22-12 to move \$200 to Construction Loan account be approved and Commissioner Mach approved.

Credit Card Payments

Sandra to get El Dorado fees for taking Credit Cards.

Generator - Commissioner Mach talked to the company that services their personal generator and they agreed to service the Scatchet Head generator. Commissioner Mach will get a contract from this company.

Engineering Report

Cost estimate from Wilson is at 3.486 Million. The loan is for \$2.25 million. USDA has offered an additional \$500,000 for the loan amount.

The preliminary reports from Wilson Engineering are about 60% done.

Commissioners need to meet with Engineers and decide on each bid item and what items can be deferred.

New Business

Need to inform customers about conservation during power outages.

King Water to send E-mail list to be sent to Commissioners Mach and Lipoti for communication during outages.

Commissioner Mullins motioned to close the meeting at 7:52 PM. Commissioner Mach seconded the motion. (*Motion carried, unanimously approved and passed*).

Commissioner Mullins, President

Jill Lipoti - Secretary

Commissioner Mach – V.P.

Meeting minutes