

SCATCHET HEAD WATER DISTRICT (SHWD)
ISLAND COUNTY WASHINGTON

Minutes for June 20, 2023 - Regular Meeting, 7:00 PM

MEETING PLACE

Scatchet Head Community Club Building, 3742 Driftwood Drive, Clinton, WA
and, online through Zoom

IN ATTENDANCE:

Commissioner Lipoti
Commissioner Mach
Commissioner Mullins

ABSENT:

None

ALSO PRESENT:

Sandra Bodamer – King Water Company

COMMUNITY MEMBERS IN ATTENDANCE:

Alexandra Boyer
Jordan Boyer
Tom Peterson

The meeting was called to order at 7:04 PM by Commissioner Lipoti. Commissioner Mach opened the meeting with recital of the Land Acknowledgement.

Commissioner Mullins motioned that the special meeting minutes from the June 12, 2023 be approved. Commissioner Mach seconded the motion. (*Motion carried, unanimously approved and passed.*)

A motion was made by Commissioner Lipoti to table the May 16th minutes until the July meeting. Commissioner Mach seconded the motion. (*Motion carried, unanimously approved and passed.*)

Audience Participation

None.

Financial Report

The vouchers for the month were reviewed. Commissioner Mullins motioned that vouchers 5-9 (paid at the end of May – bill received late) in the amount of \$838.91 for loan interest, plus 6-1 through 6-10 in the amount of \$8,047.38, plus EFT voucher in the amount of \$133.41 for a total of \$8,180.79, plus Construction voucher (06) C-1, in the amount of \$9,192.00, for a grand total of \$18,211.70 be approved. Commissioner Lipoti seconded the motion. (*Motion carried, unanimously approved and passed.*)

Meeting minutes

Scatchet Head Water District

Financial reports were reviewed. Cash in the Operating Fund at May 31, 2023 was \$262,943.13 of which \$175,000.00 is invested, the Short-Term Asset Fund was \$34,626.69, the Investment fund was \$103,230.50, of which \$99,000 is invested, and the Construction Fund at \$200.00 for a total of \$401,000.32. The balance due on water bills was \$56,265.92, which includes past due accounts of \$10,852.59 (one account for \$2,883.63 has had the meter removed with lien filed, three accounts for \$1,859.26 have meters locked).

Manager/Operations Report

Sandra Bodamer reviewed the Monthly Operations Report (attached).

Old Business/Pending

Action Items Reviewed – See attached
Bridge Loan - Renewal of the loan was successful.
Application is in for additional funding for \$600,000.

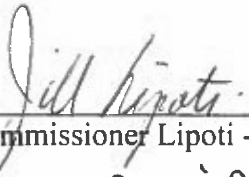
Engineering Report

A budgeted item on the contract was for a project inspector, from Wilson Engineering. This line item was for an inspector for 40 hrs/week, the duration of the contract, for a total amount of \$41,000. Commissioner Mullins asked if they could find someone that was qualified for the position for less. A possible candidate was proposed. The Commissioners asked that this person bring in a resume to submit to the Engineering firm for interview.

New Business

Request to change the days of flushing was discussed. Decision was made to leave at Thursday and Fridays.
Meter Reader – current meter reader not working out. Decision to let current meter reader go and advertise for new meter readers.
Broken lid on meter box at 3616 Fidalgo. King Water to replace.
Trees around pumphouse and backwash pond – Arborist to come July 19 and meet with Commissioners and give estimate to remove.
Solar panels - may be grant money to install solar panels at the pumphouse. Councilman told the commissioners to apply next year.

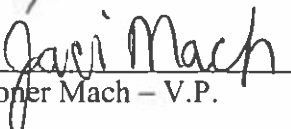
Commissioner Mullins motioned to close the meeting 8:15 PM. Commissioner Mach seconded the motion. (*Motion carried, unanimously approved and passed*).



Commissioner Lipoti - President



Commissioner Mullins - Secretary



Commissioner Mach – V.P.

Meeting minutes

Brenda Bosman

From: Jaci Mach <jacimach@gmail.com>
Sent: Wednesday, June 21, 2023 9:39 AM
To: Sandra Bodamer; Brenda Bosman
Subject: Radio drill statistics for June, 2023

Hi Sandra.....here are the radio drill statistics to be attached to the June meeting minutes. Thanks.

B1 heard B4, B5, B6, B7

B2 was not available

B3 was not available

B4 heard B1, B5, B6, B7

B5 heard B1, B4, B6, B7

B6 heard B4, B7, and B9 clearly. I barely heard B1, B11, and B12

B7 heard B1, B4, B5, B6, B12

no one assigned to B8 yet

B9 heard B5, B6, B7, B11, and B12 (faintly)

B10 was not available

B11 heard B6 and B12

B12 heard B6, B9, and B11

Brenda Bosman

From: Jaci Mach <jacimach@gmail.com>
Sent: Thursday, June 22, 2023 8:36 AM
To: Jill Lipoti; Dave Mullins; Sandra Bodamer
Cc: Jaci Mach; Brenda Bosman
Subject: June 2023 Action Items

Scatchet Head Water District meeting, June, 2023 Action Items

1. Sandra – Continue to monitor % water loss. Commissioners and Sandra should monitor this quarterly.
2. Area near the wells might be undermined by water. After assessing the property in February, it was determined that no immediate action needed to take place. Commissioners will monitor the area monthly and **will look at it on July 11th, when we meet with Craig Cyr regarding solar panels on the pump house.**
3. Nic and electrician to work on a cost estimate for improving the electrical system at Guemes so that individual booster pumps are all on individual circuits. Previous electrician left and King needs to start over with a new person. **Ongoing. Work will commence soon.**
4. The marker on George/Samish has not been installed. **When?**
5. Sandra is working with Creative Technology (El Dorado) to offer a payment by credit card option. **This should be operational with the next billing in August.**
6. Jaci will contact Timberland Tree service to get an estimate on removing 4 Douglas Firs around the backwash pond. Dave has someone to do the same on July 19th at 2pm.
7. Sandra will extend an invitation to the owner of NW natural Water to attend a meeting, hopefully in August.
8. Commissioners will meet with Craig Cyr and a colleague from a local solar company to determine if solar panels are feasible at the pumphouse site on George Drive. Date is July 11th at 1pm.
9. Copper and lead samples were taken in June. Make sure they are recorded in the June minutes.



ReplyForward

Scatchett Head WD

Monthly Operations -

May

2023

Water pumped:

	Cu. Ft. Start	Cu. Ft. End	Cu. Ft. Month	Gals. Month
Well # 2	9,127,950	9,289,530	161,580	1,208,618
Well # 3	7,606,040	7,751,910	145,870	1,091,108
Total			307,450	2,299,726

Treatment Meter:

	63,250,800	63,563,200	312,400	2,336,752
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Difference			-4,950	-37,026
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Backwash	5,679,300	5,728,700	49,400	
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Backwash %			16.1%	
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Cottage Glen reservoir

	Cu. Ft.	Cu. Ft.	Cu. Ft.	Gallons
Inlet meter (Cu. Ft.)	7,898,150	7,960,710	62,560	467,949
Outlet meter (Cu. Ft.)	399,128	461,126	61,998	463,745

Difference

4,204

Booster Pumps:

#1	10,641	10,675	34
#2	10,723	10,798	75
#3	12,491	12,534	43
#4	10,417	10,457	40
			192

Booster gals/hr.

<u>Flushing</u>	Cu Ft	Gallons
2021		
March - full system flush		100,000
June - full system flush		100,645
Sept - full system flush		100,000
Dec - full system flush		100,000
2022		
March - full system flush		100,000
June - full system flush		100,000
Sept - full system flush		63,000
Dec - full system flush		100,000
2023		
March - full system flush		100,000