

SCATCHET HEAD WATER DISTRICT (SHWD)  
ISLAND COUNTY WASHINGTON

Minutes for February 21, 2023 - Regular Meeting, 7:00 PM

MEETING PLACE

Scatchet Head Community Club Building, 3742 Driftwood Drive, Clinton, WA  
and, online through Zoom

IN ATTENDANCE:

Commissioner Lipoti  
Commissioner Mach  
Commissioner Mullins – via zoom

ABSENT:

None

ALSO PRESENT:

Sandra Bodamer – King Water Company

COMMUNITY MEMBERS IN ATTENDANCE:

Tom Peterson  
Sharon Corriveau

The meeting was called to order at 7:00 PM by Commissioner Mullins. Commissioner Lipoti opened the meeting with recital of the Land Acknowledgement.

Commissioner Mullins motioned that the meeting minutes from the January 17, 2023 commissioners meeting be approved. Commissioner Lipoti seconded the motion. (*Motion carried, unanimously approved and passed.*)

Commissioner Lipoti motioned that the meeting minutes from the January 25, 2023 special meeting be approved. Commissioner Mullins seconded the motion. (*Motion carried, unanimously approved and passed.*)

Audience Participation

None

Financial Report

The vouchers for the month were reviewed. Commissioner Lipoti motioned that vouchers 2-1 through 2-10 in the amount of \$8,67.13, plus EFT voucher in the amount of \$510.48 for a total of \$9,183.60, plus Construction voucher (02) C-1, in the amount of \$5,334.50, plus Short Term Asset voucher (STA) 1 in the amount of \$1,398.31 for a grand total of \$15,916.41 be approved. Commissioner Mach seconded the motion. (*Motion carried, unanimously approved and passed.*)

Meeting minutes

Scatchet Head Water District

Financial reports were reviewed. Cash in the Operating Fund at January 31, 2023 was \$222,512.11, the Short-Term Asset Fund was \$36,025.00, the Investment fund was \$102,599.27 of which \$99,000.00 is invested, and the Construction Fund at \$200.00 for a total of \$361,336.38. The balance due on water bills was \$10,520.15, which includes past due accounts of 6,076.43 (one account for \$2,883.63 has had the meter removed with lien filed, three accounts for \$1,941.33 have the meters locked).

**Manager/Operations Report**

Sandra Bodamer reviewed the Monthly Operations Report (attached).

**Old Business/Pending**

Action Items Reviewed.

**Engineering Report**

Report on new pilot study was that they were successful in removing arsenic by adding additional ferric chloride.

**New Business**

King Water to send new contract to commissioners with clause about maintaining backwash pond.

Need to bring resolution to next meeting to raise rates by \$15.00 a quarter by August billing.

Commissioner Mullins moved to make Commissioner Lipoti President of Scatchet Head Water District. Commissioner Mach seconded the motion, all approved.

Formation of Citizen's Advisory Committee – 3, maybe 4 people have already agreed to be on the Committee. Probably to meet for the first time in April.

Line of Credit due in June 2023 will need to be extended. Construction loan due June 2024 will need to be extended also.

Commissioner Mullins motioned to close the meeting at 8:02 PM. Commissioner Mach seconded the motion. (*Motion carried, unanimously approved and passed*).

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Commissioner Mullins, President

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Jill Lipoti - Secretary

  
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Commissioner Mach – V.P.

Meeting minutes

## Scatchett Head WD

Monthly Operations -

January

2023

Water pumped:

	Cu. Ft. Start	Cu. Ft. End	Cu. Ft. Month	Gals. Month
Well # 2	8,407,410	8,582,300	174,890	1,308,177
Well # 3	7,548,020	7,563,490	15,470	115,716
<b>Total</b>			190,360	1,423,893

Treatment Meter:

	62,394,800	62,598,700	203,900	1,525,172
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Difference			-13,540	-101,279
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Backwash	5,544,000	5,576,700	32,700	
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Backwash %			17.2%	
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Cottage Glen reservoir

	Cu. Ft.	Cu. Ft.	Cu. Ft.	Gallons
Inlet meter (Cu. Ft.)	7,675,390	7,728,990	53,600	400,928
Outlet meter (Cu. Ft.)	178,705	231,487	52,782	394,809

Difference				6,119
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Booster Pumps:

#1	10,516	10,544	28
#2	10,533	10,574	41
#3	12,339	12,376	37
#4	10,278	10,311	33
			139

Booster gals/hr.

<u>Flushing</u>	Cu Ft	Gallons
<b>2021</b>		
March - full system flush		100,000
June - full system flush		100,645
Sept - full system flush		100,000
Dec - full system flush		100,000
March - full system flush		100,000
June - full system flush		100,000
Sept - full system flush		63,000
Dec - full system flush		100,000

## Scatchet Head Water District meeting, February 2023

### Action Items

1. Sandra – Continue to monitor % water loss. Commissioners and Sandra should monitor this quarterly.
2. Area near the wells is being undermined by water. Commissioners & maybe Wilson – Island County roads department is planning to replace two culverts over the next few years in our district. They are the culvert under Fidalgo, and the culvert under George. They are not responsible for the culvert that is undermining the area next to the well building. Jill, Jaci, & Tom Peterson will attempt to assess the area at the end of February. Might need a contractor.
3. Wilson is concerned that bids might be 20% higher than budgeted. Options include increasing our loan amount by \$500,000 or scaling back on the project. Jill will urge Wilson to complete the total cost amount by April; then we'll have a special meeting with Curt and the Citizens Advisory Committee to discuss options.
4. Violation letter – Copper and Lead – Samples were taken, chain of custody shows they were delivered to the lab, but results were not provided. Were they lost? We need to get additional samples next year during the sampling window. Advice from the Department of Health is to take 2 samples this year.
5. Nic and electrician to work on a cost estimate for improving the electrical system at Guemes so that individual booster pumps are all on individual circuits. Previous electrician left and need to start over with a new person. Ongoing.
6. Brenda to get us a list of the email addresses so that we can communicate with the customers in an emergency. Jaci suggested a hard copy and she will create a file with the information.
7. Sandra to get a marker for the valve on George & Samish which we would turn off in the event of a large-scale emergency. Covers for meters that were run over by the lawn mower are also on order. Both should be in the new delivery, waiting to unpack.
8. Sandra to prepare a resolution to raise rates \$15 per quarter starting with August 2023 billing. Sandra will have a new contract prepared between SHWD and King Water including King taking care of the backwash pond.