

Scatchet Head Water District

SCATCHET HEAD WATER DISTRICT (SHWD)
ISLAND COUNTY WASHINGTON

Minutes for January 17, 2023 - Regular Meeting, 7:00 PM

MEETING PLACE

Scatchet Head Community Club Building, 3742 Driftwood Drive, Clinton, WA
and, online through Zoom

IN ATTENDANCE:

Commissioner Mach
Commissioner Mullins

ABSENT:

Commissioner Lipoti

ALSO PRESENT:

Sandra Bodamer – King Water Company

COMMUNITY MEMBERS IN ATTENDANCE:

Tom Peterson
Jordan Boyer
Fred Anderson
Alexandria Boyer

The meeting was called to order at 7:04 PM by Commissioner Mullins. Commissioner Mach opened the meeting with recital of the Land Acknowledgement.

Commissioner Mullins motioned that the meeting minutes from the December 21, 2022 commissioners meeting be approved. Commissioner Mach seconded the motion. (*Motion carried, unanimously approved and passed.*)

Audience Participation

Fred Anderson is on the SHCC Emergency committee and needs an area to store emergency supplies on higher ground. Was asking the commissioners if there was open area near the pumphouse on Guemes. Commissioner Mullins thought the basketball court would be an ideal area. He also said they would have to wait until plans for the project were done in case they needed that area for the treatment room. Mr Anderson thought maybe there was more area available around the Cottage Glen tank. Commissioners said they could look into that as a potential area for storage.

Meeting minutes

Financial Report

The vouchers for the month were reviewed. Commissioner Mullins motioned that vouchers 1-1 through 1-9 in the amount of \$13,292.39, plus EFT voucher in the amount of \$2,618.11 for a total of \$15,910.50, plus Construction vouchers (01) C-1, in the amount of \$13,120.00 for a grand total of \$29,030.50 be approved. Commissioner Mach seconded the motion. *(Motion carried, unanimously approved and passed.)*

Financial reports were reviewed. Cash in the Operating Fund at December 31, 2022 was \$221,134.07, the Short-Term Asset Fund was \$42,881.44, the Emergency fund was \$102,468.98 of which \$99,000.00 is invested, and the Construction Fund at \$200.00 for a total of \$366,684.49. The balance due on water bills was \$19,788.14, which includes past due accounts of 6,793.10 (one account for \$2,883.63 has had the meter removed with lien filed, one account for \$895.55 has the meter locked).

Manager/Operations Report

Sandra Bodamer reviewed the Monthly Operations Report (attached).

Old Business/Pending

Action Items Reviewed.

Engineering Report

Commissioner to request a special meeting with engineers to go over plans and funding.

New Business

Commissioner Mullins made a motion for a resolution to move \$175,000 into the County ICT investment pool in order to make interest on the funds. All approved.

Commissioner Mullins made a motion for a resolution to transfer \$16,856.00 from the short term asset account to the operating account. All approved.

Commissioner Mullins motioned to close the meeting at 7:52 PM. Commissioner Mach seconded the motion. *(Motion carried, unanimously approved and passed).*

Commissioner Mullins, President

Jill Lipoti - Secretary

Commissioner Mach – V.P.

Scatchet Head Water District meeting January 2023

Action Items

1. Sandra – Continue to monitor % water loss. Meter reading in November showed less than 5% water loss, meter reading in May shows 2% water loss. Water loss for the year is 11%
2. Area near the wells is being undermined by water. Commissioners and maybe Wilson – Island County roads department is planning to replace two culverts over the next few years in our district. They are the culvert under Fidalgo, and the culvert under George. They are not responsible for the culvert that is undermining the area next to the well building. Dave has a list of the owners of the properties on Samish and Island Court, but it is unlikely that they will be responsible for the drainage. Dave and Jaci will attempt to assess the area the week of January 23rd.
3. Wilson is concerned that bids might be 20% higher than budgeted. Options include increasing our loan amount by \$500,000 or scaling back on the project. A special meeting is being held January 25th, at 10AM, at the clubhouse to begin discussion on project cuts.
4. Violation letter – Copper and Lead – Samples were taken, chain of custody shows they were delivered to the lab, but results were not provided. Were they lost? We need to get additional samples next year during the sampling window. King Water is still working on it.
5. Nic and electrician to work on a cost estimate for improving the electrical system at Guemes so that individual booster pumps are all on individual circuits. Previous electrician left and need to start over with a new person. Ongoing.
6. Brenda to get us a list of the email addresses so that we can communicate with the customers in an emergency. Jaci suggested a hard copy and she will create a spreadsheet with the information.
7. Sandra to get a marker for the valve on George and Samish which we would turn off in the event of a large-scale emergency. On order. Should be in the next delivery, next week.
8. Covers for meters that were run over by the lawn mower are also on order. Should be in the next delivery next week.