

Scatchet Head Water District

SCATCHET HEAD WATER DISTRICT (SHWD)
ISLAND COUNTY WASHINGTON

Minutes for September 20, 2022 - Regular Meeting, 7:00 PM

MEETING PLACE

Scatchet Head Community Club Building, 3742 Driftwood Drive, Clinton, WA
and, online through Zoom

IN ATTENDANCE:

Commissioner Mach
Commissioner Lipoti
Commissioner Mullins

ABSENT:

None

ALSO PRESENT:

Sandra Bodamer – King Water Company

COMMUNITY MEMBERS IN ATTENDANCE:

Johannes Meyling - Homeowner

The meeting was called to order at 7:00 PM by Commissioner Mullins. Commissioner Lipoti opened the meeting with recital of the Land Acknowledgement.

Commissioner Lipoti motioned that the meeting minutes from the August 16, 2022 commissioners meeting be approved. Commissioner Mach seconded the motion. (*Motion carried, unanimously approved and passed.*)

Audience Participation

Johannes Meyling, a homeowner on Hubble Court, gave his synopsis of the repairs on the main line and his service line on Hubble. His main concern was the time it took to verify the leak. The Commissioners explained that the leaks were one reason that Scatchet Head was working on this project to update some of the older lines in the community that are prone to break and leak.

Financial Report

The vouchers for the month were reviewed. Commissioner Lipoti motioned that vouchers 9-1 through 9-9 in the amount of \$18,267.71, plus EFT voucher in the amount of \$442.86 for a total of \$18,710.57, plus Construction vouchers (09) C-1 and (09) C-2 in the amount of \$10,278.48 for a grand total of \$28,989.05 be approved. Commissioner Mullins seconded the motion. (*Motion carried, unanimously approved and passed.*)

Financial reports were reviewed. Cash in the Operating Fund at August 31, 2022 was \$103,282.32, the Short-Term Asset Fund was \$48,288.03, the Emergency fund was \$101,947.80 of which \$99,000.00 is invested, and the Construction Fund was at a zero

Meeting minutes

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balance for a total of \$253,518.15. The balance due on water bills was \$43,218.95, which includes past due accounts of \$9,331.87 (one account for \$2,883.63 has had the meter removed with lien filed, four accounts for \$3,772.70 have the meter locked).

Manager/Operations Report

Sandra Bodamer reviewed the Monthly Operations Report (attached).

Old Business/Pending

Action Items Reviewed.

Dave to check on having attorney at next meeting for an executive session on easements starting at 6:30 PM.

Emergency Plan

Homeowner volunteers had two-way radios and had a training session.

Public Forum

Commissioner Lipoti spoke about conservation by 1) Homeowner's themselves (2) Treatment facility – by investigating running the backwash water through the filters again. Notifying homeowner's through the website about not watering lawns during the dry months, or limiting the amount of watering and making sure it is dispersed properly i.e. not running down road or sprinklers hitting areas that don't need water.

Commissioner Mach had a list of drought resistant plant that customers could plant to help cut down on watering. She would put this list on the website.

Commissioner Lipoti proposed a 5% reduction in water use from the period 2023-2024.

Credit Card Payments

Commissioner Mullins gave a report on his proposal, which was close to the billing software estimate. Commissioner Mullins was going to call the software company and ask for more information before making a decision..

Engineering Report

Pilot Test – Commissioner Liptoi responded that it well and now awaiting test results.

USDA – Darla is no longer with USDA, she became very ill and has left. Commissioner Mullins is awaiting notification on her replacement.

New Business

Commissioner Mach was asking about who should respond to e-mails so there is no duplication. The decision was whoever answered would cc the other commissioners.

Wilson Engineering to represent us at WAWSD meeting.

King Water was asked to replace valve covers on George just before Driftwood.

Meeting minutes

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Commissioner Lipoti motioned to close the meeting at 8:45 PM. Commissioner Mullins seconded the motion. (*Motion carried, unanimously approved and passed*).

Commissioner Mullins, President

Jill Lipoti - Secretary

Commissioner Mach – V.P.