

Scatchet Head Water District

SCATCHET HEAD WATER DISTRICT (SHWD)
ISLAND COUNTY WASHINGTON

Minutes for February 15, 2022 - Regular Meeting, 7:00 PM

MEETING PLACE

Scatchet Head Community Club Building, 3742 Driftwood Drive, Clinton, WA
and, online through Zoom

IN ATTENDANCE:

Commissioner Mach (via zoom)
Commissioner Lipoti (via zoom)
Commissioner Mullins (via zoom)

ABSENT:

None

ALSO PRESENT:

Sandra Bodamer – King Water Company (via zoom)

COMMUNITY MEMBERS IN ATTENDANCE: (via zoom)

Linda Mullins

The meeting was called to order at 7:13 PM by Commissioner Mullins. Commissioner Lipoti opened the meeting with recital of the Land Acknowledgement.

Commissioner Mullins motioned that the meeting minutes from the January 18, 2022 commissioners meeting be approved, with changes. Commissioner Mach seconded the motion. (*Motion carried, unanimously approved and passed.*)

Audience Participation

None

Meeting minutes

Scatchet Head Water District

Financial Report

The vouchers for the month were reviewed. Commissioner Mullins motioned that vouchers 2-1 through 2-7 in the amount of \$5,422.51 plus EFT voucher for \$712.40 plus Construction voucher for \$1,323.00 for a total of \$7,457.91 be approved. Commissioner Mach seconded the motion. *(Motion carried, unanimously approved and passed.)*

Financial reports were reviewed. Cash in the Operating Fund at January 31, 2022 was \$115,921.20, the Short-Term Asset Fund was \$35,927.00, the Emergency fund was \$101,441.06, of which \$99,000.00 is invested, and the Construction Fund was \$24,488.87 for a total of \$277,778.13. The balance due on water bills was \$14,877.51, which includes past due accounts of \$7,736.57 (1 account for \$1,079.79 has been locked off, and one account for \$2,883.63 has had the meter removed with lien filed).

Manager/Operations Report

Sandra Bodamer reviewed the Monthly Operations Report.
King Water will order another booster pump and a whitewater compressor.

Old Business/Pending

Action Items: See attached list

Bids for tree removal coming in – final bids by March 28. Commissioner Mach to make decision.

Emergency Response plan should be complete by September.

Whidbey Island Bank has not approved the interim loan. Scatchet Head attorney says need two notes and Whidbey Island bank wants one.

USDA and Whidbey Island Bank want revenue bonds.

Engineering Report

Wilson Signed the contract.

PER for arsenic has been approved by USDA.

Contract with surveyors. Two plus weeks to do work. They will be using drones. Will add something to web page about drones.

New Business

None

Scatchet Head Water District

Commissioner Mullins motioned to close the meeting at 8:17 PM. Commissioner Lipoti seconded the motion. (*Motion carried, unanimously approved and passed*).

Commissioner Mullins, President



Jill Lipoti - Secretary



Commissioner Mach - V.P.

Scatchet Head Water District meeting February, 2022

Action Items

1. Sandra – Continue to monitor % water loss. Meter reading in November showed less than 5% water loss, but that seems unusual.
2. Sandra – King Water has to do a visual inspection of the top of the water tanks for the sanitary survey, so they will attempt to reconnect the level indicator so that the volume of water in the tank can be read from the outside of the tank. **Done – same day as tree removal.**
3. Sandra – to place a follow-up call about the letter that Jill wrote to Island County roads department regarding culvert replacement next to the well building. A new person has taken over and we are hopeful for higher priority to that culvert. **Done – the new Public Safety Director has our letter.**
4. Sandra – Water meter reading is going much better with the new tablet. There were a few glitches, but King Water was able to get everything to work. There is still a need for two people to do the meter reading. Dave/Loretta will work on recruiting another person. **Bad news – the tablet erased all of the information and the meter reading had to be repeated again, and again. Expect update at the meeting.**
5. Sandra – Ordered 1 additional booster pump to be installed this year using our short term asset fund. Has not yet received, but the bill has come in. **Action at the February meeting was to ask Sandra to order another booster pump, because it may take a year for that to arrive. Jill wrote email follow up.**
6. Sandra - When the repairman came to check the booster pumps, he recommended that the pressure switches be replaced because they were corroded. The repair will be attempted on December 22. ! **Done.**
7. PFAS testing – awaiting the test kits to take the samples. Soon. **Test samples taken and sent in for analysis. Awaiting results.**
8. Sandra – Sandra explained the likely cause of occasional exceedances of the disinfection byproduct MCL is high organic material in the lines. The first step to fix the problem is to flush. Sandra will look at the correlation between the MCL exceedance and the flushing schedule. The next step if flushing does not take care of the problem is to install a fan in the reservoir. Commissioners are hopeful that flushing will reduce the disinfection byproducts. Retesting showed Trihalomethane within MCL. **To be continued....**
9. Dave –Wilson to research the easement language so it can be posted on our website so there will be no misunderstandings.
10. Jill/Jaci – will work on an emergency response plan in 2022 involving members of the community and the CERT team. Jaci has already provided the names of the current CERT team. **Ongoing. Deadline is September according to Dave Mullins.**
11. Whidbey Island Bank **Update from Dave.**
12. Wilson contract has been signed and there is one addendum to the PER which will be posted on the website regarding arsenic treatment.

13. Wilson has started the survey – may use drones. Info mailed with the bills to inform the public. Jaci has also put info on the website.

Scatchett Head WD

Monthly Operations -

January

2022

Water pumped:

	Cu. Ft. Start	Cu. Ft. End	Cu. Ft. Month	Gals. Month
Well # 2	5,532,450	5,742,210	209,760	1,569,005
Well # 3	7,408,110	7,422,400	14,290	106,889
Total			224,050	1,675,894

Treatment Meter:

	59,174,100	59,413,900	239,800	1,793,704
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Difference

			-15,750	-117,810
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Backwash

	5,110,600	5,137,700	27,100	
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Backwash %

12.1%

Cottage Glen reservoir

				Gallons
Inlet meter (Cu. Ft.)	6,945,580	7,013,100	67,520	505,050
Outlet meter (Cu. Ft.)	461,056	526,955	65,899	492,925

Difference

12,125

Booster Pumps:

#1	9,909	9,984	75	
#2	9,646	9,708	62	
#3	11,913	11,920	7	
#4	9,683	9,782	99	
			243	

Booster gals/hr.

<u>Flushing</u>	Cu Ft	Gallons
2019		
March - full system flush		100,000
2020		
February - spot flushing		50,000
March - full system flush		100,000
June - full system flush		200,000
Sept - full system flush		100,000
Dec - full system flush		200,000
2021		
March - full system flush		100,000
June - full system flush		100,645
Sept - full system flush		100,000
Dec - full system flush		100,000