

SCATCHET HEAD WATER DISTRICT (SHWD)
ISLAND COUNTY WASHINGTON

Minutes for March 21, 2023 - Regular Meeting, 7:00 PM

MEETING PLACE

Scatchet Head Community Club Building, 3742 Driftwood Drive, Clinton, WA
and, online through Zoom

IN ATTENDANCE:

Commissioner Mach
Commissioner Mullins – via zoom

ABSENT:

Commissioner Lipoti

ALSO PRESENT:

Sandra Bodamer – King Water Company

COMMUNITY MEMBERS IN ATTENDANCE:

Kirk Horton
Alexandria Boyer
Jordan Boyer
Tom Peterson
Jim Repass

The meeting was called to order at 7:00 PM by Commissioner Mullins. Commissioner Mach opened the meeting with recital of the Land Acknowledgement.

Commissioner Mullins motioned that the meeting minutes from the February 21, 2023 commissioners meeting be approved. Commissioner Mach seconded the motion. (*Motion carried, unanimously approved and passed.*)

Audience Participation

Kirk Horton asked what the average rates are in the State of WA. Commissioner Mullins explained that the UW was currently conducting a survey on water rates and the results would probably be available in a year or two. He added that currently Scatchet Head's rates are low compared to other water systems in the area.

Financial Report

The vouchers for the month were reviewed. Commissioner Mullins motioned that vouchers 3-1 through 3-10 in the amount of \$6,883.80, plus EFT voucher in the amount of \$247.93 for a total of \$7,131.73, plus Construction voucher (03) C-1, in the amount of \$6,048.00, for a grand total of \$13,179.73 be approved. Commissioner Mach seconded the motion. (*Motion carried, unanimously approved and passed.*)

Scatchet Head Water District

Financial reports were reviewed. Cash in the Operating Fund at February 28, 2023 was \$218,787.54, of which \$175,000.00 is invested, the Short-Term Asset Fund was \$34,626.69, the Investment fund was \$102,729.88, of which \$99,000.00 is invested, and the Construction Fund at \$200.00 for a total of \$356,344.11. The balance due on water bills was \$34,812.15, which includes past due accounts of 9,826.95 (one account for \$2,883.63 has had the meter removed with lien filed, two accounts for \$1,946.91 have the meters locked).

Manager/Operations Report

Sandra Bodamer reviewed the Monthly Operations Report (attached).

Old Business/Pending

Action Items Reviewed.

Tree Removal – Pioneer estimate was for \$5,000 to remove the tree leaning toward the pumphouse. There was an additional charge of \$3,000 for debris removal. Commissioner Mullins moved to remove tree and leave debris. Commissioner Mach seconded.

Engineering Report

Wilson Engineering – Several ways to address backwash pond. Wilson favors 1A of the three ways. Commissioner Mullins moved to approve 1A. Commissioner Mach seconded.

New Business

Citizen’s Advisory Committee to meet for the first time on April, 25th at 10:00 AM.
King Water’s contract was tabled until Commissioner Lipoti returns.

Commissioner Mullins motioned to close the meeting _____ PM.
Commissioner _____ seconded the motion. (*Motion carried, unanimously approved and passed*).

Commissioner Lipoti - President

Commissioner Mullins - Secretary

Commissioner Mach – V.P.

Scatchet Head Water District meeting, March 2023

Action Items

1. Sandra – Continue to monitor % water loss. Commissioners and Sandra should monitor this quarterly.
2. Area near the wells might be undermined by water. After assessing the property in February, it was determined that no immediate action needed to take place. Commissioners will monitor the area monthly.
3. Jill will urge Wilson to complete the total cost amount by April; a special meeting with Curt, commissioners, and the Citizens Advisory Committee to discuss options is scheduled for April 25th at 10am.
4. Violation letter – Copper and Lead – Samples were taken, chain of custody shows they were delivered to the lab, but results were not provided. Were they lost? We need to get additional samples next year during the sampling window. Advice from the Department of Health is to take 2 samples this year.
5. Nic and electrician to work on a cost estimate for improving the electrical system at Guemes so that individual booster pumps are all on individual circuits. Previous electrician left and King needs to start over with a new person. **Ongoing.**
6. Sandra to get a marker for the valve on George & Samish which we would turn off in the event of a large-scale emergency. Covers for meters that were run over by the lawn mower will be installed and billed to SHCC. Both work orders should be done in the next two weeks.
7. Sandra to prepare a resolution to raise rates \$15 per quarter starting with August 2023 billing. Sandra will have a new contract prepared between SHWD and King Water including King taking care of the backwash pond and adding a clause to get reports to commissioners 24 hours in advance of the monthly meeting. Will also increase the “over base fee rates”.
8. Jaci will call Pioneer Tree Service to schedule the alder tree removal at the pump house on George. We'll also schedule Pioneer to offer guidance regarding SHWD trees on Guemes that might be a problem to a neighboring property.
9. Leak forgiveness policy needs to be part of the Commissioner's Handbook.
10. What has happened with Sandra getting us information regarding El Dorado fees for taking credit card payments? This was old business for several months of meetings, from September 2022-December, 2022. Then it wasn't on the agenda any longer.

March 2023 Radio Stats

B1, Jordan, heard B3, B4, B6, B7

B2, Randall, did not participate

B3, Dori, heard B1, B4, B6, and B7

B4, John, heard B3, B6, B7

B5, Sharon, did not participate

B6, Jaci, heard B1, B7, and B10

B7, Kathy, heard B1, B3, B4, B6, and B10

B8 did not participate and I'm looking for a replacement; has not joined any of our 6 drills.

B9, Joanne, did not participate

B10, Jill, heard only B6

B11 and B12, Rick and Dave, did not participate

Scatchett Head WD

Monthly Operations - February 2023

Water pumped:	Cu. Ft. Start	Cu. Ft. End	Cu. Ft. Month	Gals. Month
Well # 2	8,582,300	8,776,590	194,290	1,453,289
Well # 3	7,563,490	7,563,490	0	0
Total			194,290	1,453,289
Treatment Meter:	62,598,700	62,810,300	211,600	1,582,768
Difference			-17,310	-129,479
Backwash	5,576,700	5,609,600	32,900	
Backwash %			16.9%	
Cottage Glen reservoir				Gallons
Inlet meter (Cu. Ft.)	7,728,990	7,784,970	55,980	418,730
Outlet meter (Cu. Ft.)	231,487	286,828	55,341	413,951
Difference				4,780
Booster Pumps:				
#1	10,544	10,574	30	
#2	10,574	10,619	45	
#3	12,376	12,414	38	
#4	10,311	10,339	28	
			141	

Booster gals/hr. Flushing	Cu Ft	Gallons
2021		
March - full system flush		100,000
June - full system flush		100,645
Sept - full system flush		100,000
Dec - full system flush		100,000
March - full system flush		100,000
June - full system flush		100,000
Sept - full system flush		63,000
Dec - full system flush		100,000