

Scatchet Head Water District

SCATCHET HEAD WATER DISTRICT (SHWD)
ISLAND COUNTY WASHINGTON

Minutes for March 15, 2022 - Regular Meeting, 7:00 PM

MEETING PLACE

Scatchet Head Community Club Building, 3742 Driftwood Drive, Clinton, WA
and, online through Zoom

IN ATTENDANCE:

Commissioner Mach
Commissioner Lipoti
Commissioner Mullins (via zoom)

ABSENT:

None

ALSO PRESENT:

Sandra Bodamer – King Water Company

COMMUNITY MEMBERS IN ATTENDANCE: (via zoom)

Neil Clark – Homeowner
Michelle Windahl - Homeowner

The meeting was called to order at 7:00 PM by Commissioner Mullins. Commissioner Lipoti opened the meeting with recital of the Land Acknowledgement.

Commissioner Lipoti motioned that the meeting minutes from the February 15, 2022 commissioners meeting be approved. Commissioner Mullins seconded the motion. (*Motion carried, unanimously approved and passed.*)

Audience Participation

Michelle Windahl asked if pressure issues had been taken care of and was informed that they were resolved.

Financial Report

The vouchers for the month were reviewed. Commissioner Lipoti motioned that vouchers 3-1 through 3-10 in the amount of \$10,603.70 plus EFT voucher for \$480.18 plus Construction voucher for \$8,828.44 for a total of \$19,432.14 be approved. Commissioner Mach seconded the motion. (*Motion carried, unanimously approved and passed.*)

Financial reports were reviewed. Cash in the Operating Fund at February 28, 2022 was
Meeting minutes

Scatchet Head Water District

\$122,437.00, the Short-Term Asset Fund was \$35,927.00, the Emergency fund was \$101,493.37 of which \$99,000.00 is invested, and the Construction Fund was \$20,425.37 for a total of \$280,282.79. The balance due on water bills was \$57,232.92, which includes past due accounts of \$10,878.06 (1 account for \$695.63 has been locked off, and one account for \$2,883.63 has had the meter removed with lien filed).

Manager/Operations Report

Sandra Bodamer reviewed the Monthly Operations Report.

Old Business/Pending

Action Items: See attached list

Tree taken down on pumphouse grounds on March 4th

Backwash pond – Commissioners approved King Water replacing sump pump and nozzles.

Resolution tabled until next meeting.

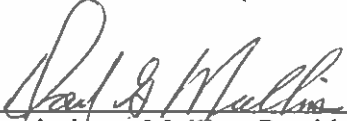
Engineering Report

Commissioner Mullins informed that permitting would take about thirty days.

New Business

None.

Commissioner Mullins motioned to close the meeting at 7:53 PM. Commissioner Lipoti seconded the motion. *(Motion carried, unanimously approved and passed).*



Commissioner Mullins, President

Jill Lipoti - Secretary



Commissioner Mack – V.P.

Scatchett Head WD

Monthly Operations -

February

2022

Water pumped:

	Cu. Ft. Start	Cu. Ft. End	Cu. Ft. Month	Gals. Month
Well # 2	5,742,210	5,916,030	173,820	1,300,174
Well # 3	7,422,400	7,431,890	9,490	70,985
Total			183,310	1,371,159

Treatment Meter:

	59,413,900	59,609,900	196,000	1,466,080
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Difference

	-12,690	-94,921
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Backwash

	5,137,700	5,159,500	21,800
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Backwash %

11.9%

Cottage Glen reservoir

Gallons

Inlet meter (Cu. Ft.)	7,013,100	7,068,520	55,420	414,542
Outlet meter (Cu. Ft.)	526,955	582,229	55,274	413,450

Difference

1,092

Booster Pumps:

#1	9,984	10,037	53
#2	9,708	9,749	41
#3	11,920	11,949	29
#4	9,782	9,797	15
			138

Booster gals/hr.

Flushing

Cu Ft

Gallons

2019

March - full system flush 100,000

2020

February - spot flushing 50,000

March - full system flush 100,000

June - full system flush 200,000

Sept - full system flush 100,000

Dec - full system flush 200,000

2021

March - full system flush 100,000

June - full system flush 100,645

Sept - full system flush 100,000

Dec - full system flush 100,000

Scatchet Head Water District meeting March 2022

Action Items

1. Sandra – Continue to monitor % water loss. Meter reading in November showed less than 5% water loss, but that seems unusual.
2. Sandra – to place a follow-up call about the letter that Jill wrote to Island County roads department regarding culvert replacement next to the well building. A new person has taken over and we are hopeful for higher priority to that culvert. Done – the new Public Safety Director has our letter and Sandra has sent a follow-up email.
3. Sandra – saga of the water meter reading tablet – to be continued....
4. Sandra – Ordered 1 additional booster pump to be installed this year using our short term asset fund. One booster pump is expected in the next week, and the additional booster pump has been ordered and is supposed to be received in June.
5. PFAS testing – awaiting the test kits to take the samples. Soon. Test samples taken and sent in for analysis. Awaiting results.
6. Sandra – Sandra explained the likely cause of occasional exceedances of the disinfection byproduct MCL is high organic material in the lines. The first step to fix the problem is to flush. Sandra will look at the correlation between the MCL exceedance and the flushing schedule. The next step if flushing does not take care of the problem is to install a fan in the reservoir. Commissioners are hopeful that flushing will reduce the disinfection byproducts. Retesting showed Trihalomethane within MCL. To be continued....
7. Dave –Wilson to research the easement language so it can be posted on our website so there will be no misunderstandings.
8. Jill/Jaci – will work on an emergency response plan in 2022 involving members of the community and the CERT team. Jaci has already provided the names of the current CERT team. Ongoing. Deadline is September according to Dave Mullins.
9. Whidbey Island Bank – Dave is confident that the loan will be approved soon since they are working on a term sheet with our attorney.
10. Wilson has started the survey and we paid the first bill. Wilson expects to be finished with engineering around June and submit the permit applications. Once the permits are granted, they can go out for bid. Concern was raised about the cost of supplies for the construction due to supply chain issues and increased fuel costs. Timing of bidding to be determined.