

SCATCHET HEAD WATER DISTRICT (SHWD)
ISLAND COUNTY WASHINGTON

Minutes for July 19, 2022 - Regular Meeting, 7:00 PM

MEETING PLACE

Scatchet Head Community Club Building, 3742 Driftwood Drive, Clinton, WA
and, online through Zoom

IN ATTENDANCE:

Commissioner Mach
Commissioner Lipoti
Commissioner Mullins

ABSENT:

None

ALSO PRESENT:

Sandra Bodamer – King Water Company
Melanie ManKamyar – Wilson Engineering via zoom

COMMUNITY MEMBERS IN ATTENDANCE:

Jordan Boyer
Alexandria Boyer

The meeting was called to order at 7:05 PM by Commissioner Mullins. Commissioner Lipoti opened the meeting with recital of the Land Acknowledgement.

Commissioner Lipoti motioned that the meeting minutes, with changes, from the June 21, 2022 commissioners meeting be approved. Commissioner Mach seconded the motion. *(Motion carried, unanimously approved and passed.)*

Audience Participation

None

Financial Report

The vouchers for the month were reviewed. Commissioner Mullins motioned that vouchers 7-1 through 7-8 in the amount of \$18,383.11, plus EFT voucher in the amount of \$2,119.35 for a total of \$20,502.46, plus Construction voucher (07) C-1 in the amount of \$5,591.93 for a grand total off \$26,094.39 be approved. Commissioner Lipoti seconded the motion. *(Motion carried, unanimously approved and passed.)*

Scatchet Head Water District

Financial reports were reviewed. Cash in the Operating Fund at June 30, 2022 was \$133,464.01, the Short-Term Asset Fund was \$48,288.03, the Emergency fund was \$101,748.22 of which \$99,000.00 is invested, and the Construction Fund was at a zero balance for a total of \$283,500.26. The balance due on water bills was \$16,171.26, which includes past due accounts of \$6,214.43 (one account for \$2,883.63 has had the meter removed with lien filed, one account for \$570.39 has the meter locked).

Manager/Operations Report

Sandra Bodamer reviewed the Monthly Operations Report (attached).

Old Business/Pending

Road Department to replace culverts within next two years.

Action Plans:

Emergency plan – Mach moved to purchase 12 radios from Amazon for \$540.00. Mullins seconded the motion. All approved.

Have people who have volunteered to house these radios.

Will have a class on how to operate and use.

Engineering Report

Wilson Engineering – preliminary easement done. Received sewer line easements from County.

They will lay out new lines about 3 feet from existing lines.

Kurt is working on the treatment side. Manufacturer is ATEC.

Backwash idea is to have two septic tanks for the backwash. First one will be for sludge and second one will be drilled with holes.

Old Business

Shed at Pumphouse:

Propane:

Short Term Asset Account: Sign resolution 2022-8.

New Business

After review the Commissioners agreed to approve the request by Customer Seth Conlin

Website – Julie has suggested collage of pictures to be posted.

Make sure all techs know to close and lock all gates.

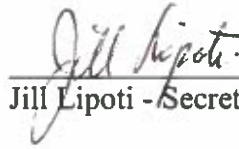
Meeting minutes

Scatchet Head Water District

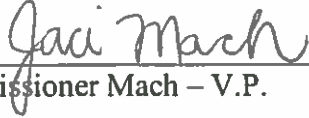
Commissioner Mullins motioned to close the meeting at 8.55 PM. Commissioner Lipoti seconded the motion. (*Motion carried, unanimously approved and passed*).



Commissioner Mullins, President



Jill Lipoti - Secretary



Commissioner Mach - V.P.