

SCATCHET HEAD WATER DISTRICT (SHWD)
ISLAND COUNTY WASHINGTON

Minutes for May 17, 2022 - Regular Meeting, 7:00 PM

MEETING PLACE

Scatchet Head Community Club Building, 3742 Driftwood Drive, Clinton, WA
and, online through Zoom

IN ATTENDANCE:

Commissioner Mach
Commissioner Lipoti
Commissioner Mullins (via zoom)

ABSENT:

None

ALSO PRESENT:

Sandra Bodamer – King Water Company

COMMUNITY MEMBERS IN ATTENDANCE:

Jordan & Alexandria Boyer
Brooke Burdack – Sierra Homeowner
Ron Winters

The meeting was called to order at 7:00 PM by Commissioner Mullins. Commissioner Lipoti opened the meeting with recital of the Land Acknowledgement.

Commissioner Mullins motioned that the meeting minutes from the April 19, 2022 commissioners meeting be approved. Commissioner Lipoti seconded the motion. (*Motion carried, unanimously approved and passed.*)

Audience Participation

Jordan Boyer discussed emergency planning. He introduced Brooke Burdack from Sierra Country Club, the head of their emergency planning. Mr Burdack explained some of things Sierra were doing in case of an emergency. It was decided this was involved than the water district needed to plan and more for the community to discuss.

Financial Report

The vouchers for the month were reviewed. Commissioner Mullins motioned that vouchers 5-1 through 5-9 in the amount of \$5,245.84, plus EFT voucher in the amount of \$928.37 for a total of \$6,174.21, plus Construction vouchers for \$16,801.26 for a grand total off \$22,975.47 be approved. The commissioners asked that the testing costs owed to King Water Company for samples requested by the engineer in preparation for the capital improvement projects for \$3,286.00 be paid in June when the loan funds were available. Commissioner Lipoti seconded the motion. (*Motion carried, unanimously approved and passed.*)

Financial reports were reviewed. Cash in the Operating Fund at April 30, 2022 was \$127,192.87, the Short-Term Asset Fund was \$38,288.03, the Emergency fund was \$101,599.19 of which \$99,000.00 is invested, and the Construction Fund was \$0 for a total of \$267,080.09. The balance due on water bills was \$13,813.55, which includes past due accounts of \$6,502.58 (one account for \$1,023.51 is locked off, and one account for \$2,883.63 has had the meter removed with lien filed).

Manager/Operations Report

Sandra Bodamer reviewed the Monthly Operations Report (attached).

Old Business/Pending

Action Items: See attached list – reviewed.

Resolution 2022-4: attached

Resolution 2022-5: attached

Resolution 2022-6: attached

Resolution 2022-7: attached

All resolutions to be held until Commissioner Mullins returns.

Commissioner Lipoti presented the emergency plan for the water district. Commissioner Mullins moved to approve the emergency plan. Commissioner Mach seconded, all approved.

Engineering Report

Wilson Engineering is almost done with easements. The cost for this has gone up 20%.

Bank has approved loans.

Documents done – June 1st closing date and the two loan documents can be done together which will save legal fees.

Meeting minutes

New Business

Commissioner Lipoti is going to sign the district up with the Arreage program. This will give State aid to customers to help pay past utility bills.

Commissioner Mullins motioned to close the meeting at 8:15 PM. Commissioner Mach seconded the motion. (*Motion carried, unanimously approved and passed*).

Commissioner Mullins, President

Jill Lipoti - Secretary

Commissioner Mach – V.P.