

Scatchet Head Water District

SCATCHET HEAD WATER DISTRICT (SHWD)
ISLAND COUNTY WASHINGTON

Minutes for January 13, 2024

10am

MEETING PLACE

Scatchet Head Community Club Building, 3742 Driftwood Drive, Clinton, WA

IN ATTENDANCE:

Commissioner Lipoti
Commissioner Mach
Commissioner Mullins

ABSENT:

None

COMMUNITY MEMBERS IN ATTENDANCE

Tom Peterson
Alexandria and Jordan Boyer
Fred Anderson

The meeting was called to order at 10:02AM by Commissioner Lipoti.

Commissioners compiled a list of questions that they wish to discuss with NW Natural Water concerning the new schedule of charges which went into effect on January 1, 2024 without adequate notice. Although the letter from NW Natural was dated December 4, it was received on December 20. The contract with King Water remains in effect until March 1, 2024.

Questions regarding time: What are the operating hours for the office? What are the expected hours for personnel in the field? When do emergency service hour costs begin to be applied?

With regard to hourly rates: Are we charged for consultation with Courtney in the office? Nathan? Jo? Management in Oregon? What is the charge for answering our emails? What is included in the cost of operations: i.e., are we charged for travel time for attendance at our monthly meeting? Travel time for technicians coming to perform their duties at our facility?

With regard to equipment charges, which are per day and which are per hour? What is the cost of the travel time (where are they coming from?)

With regard to meter reading, is there a charge for travel time for meter readers?

In general about accounting – is NWNW planning to change accounting systems?

Meeting minutes

Scatchet Head Water District

Currently, there are 3 financial statements that need to be corrected – October, November, and December. However, in the near future there will be a need for additional accounting work because of the loans from the USDA and the PWB. How will this be handled?

Who is the appropriate person to talk with about contract management?

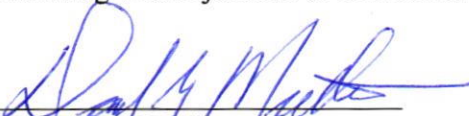
Does NWNW intend to extend the contract between SHWD and King Water or will you be sending a whole different contract with different cost/ cost basis?

General questions about compliance with state/county requirements: Can we have copies of the certifications of each of the individuals who will be overseeing SHWD? Who will be preparing the Consumer Confidence Report draft? Who will ensure that SHWD is in compliance with safe drinking water limits? How will we be sure that appropriate samples were taken and analyzed at the required frequency?

Public comments were requested. Tom Peterson and Jordan Boyer provided input. Discussion about the uncertain weather forecast for Tuesday and the availability of a zoom meeting ensued. Fred Anderson declined to comment.

No formal action was taken.

The meeting was adjourned at 10:51AM.



Commissioner Mullins, Treasurer



Jill Lipoti, President



Commissioner Mach – V.P.