

SCATCHET HEAD WATER DISTRICT (SHWD)  
ISLAND COUNTY WASHINGTON

Minutes for January 16, 2023

7pm

MEETING PLACE

Scatchet Head Community Club Building, 3742 Driftwood Drive, Clinton, WA

IN ATTENDANCE:

Commissioner Lipoti  
Commissioner Mach  
Commissioner Mullins

ABSENT:

None

ALSO PRESENT:

Nathan Driscoll

COMMUNITY MEMBERS IN ATTENDANCE

Tom Peterson  
Alexandria and Jordan Boyer  
Cynthia Butler  
Sherry Zoars

The meeting was called to order at 7:10 PM by Commissioner Lipoti. Commissioner Mach read the Land Acknowledgement.

Public Comment

Cynthia Butler has moved into the property that is behind the SHWD treatment facility. She would like to have the blackberry bushes trimmed so that they are not encroaching on her fence. The Commissioners agreed to do so in the spring.

Minutes

The October 17, 2023 minutes were approved unanimously.

The November 21, 2023 were approved unanimously.

The January 13, 2023 minutes were approved unanimously.

Approval of Vouchers

Meeting minutes

## Scatchet Head Water District

The vouchers for the month were received. Moved by Dave Mullins, seconded by Jaci Mach, and passed unanimously.

### Review of Financials

Dave Mullins reviewed all the YTD financials. There were several months where there were construction costs but no offsetting income which distorts the bottom line. Normally that would not be a big deal, but now our financial statements are under scrutiny by the State and the USDA, so we need to make some adjustments. For the November statement, the Loan proceeds income needs to be adjusted. For the September statement \$4,585.50 and for the October statement \$12,937.36. There was also money spent by Jill and Dave for the permit payments. These are not "expenses" for the Commissioners, but costs for permits that should be reflected as Loan Proceeds Income and put them on the draw requests sent to Heritage Bank. They also need to be added to the total costs page. They are: Dave – 9/15 Island County Public Works, \$609.76 and Jill – 11/16 Island County Public Works \$973.35.

This will increase our November income by \$50,970.83 which will make a significant difference and will be the proper accounting for funds spent.

These financial statements cannot be approved until this is straightened out.

In the October statement there is a negative \$10,000 as income. That does not make sense. It will not pass the audit. This must be straightened out. Courtney says that the corrections were made and she will send the October statement.

Charge for Wilson for the permits for the Rights of Way is listed as \$973.35, but it is not a Wilson charge. It was paid by Jill to the County.

### Accounts Receivable

The accounts receivable were reviewed.

### Review operating reports

Nate Driscoll reviewed the operating reports. There is excessive water loss due to the backwash (20%) and unidentified leaks (20%) in the system.

### Old Business

The Public Works Board has approved the application, but the contract has not been finalized. Our attorney needs to review, and it will be signed electronically.

The Easements for the project have been obtained and are being submitted to the County for approval in permits. The Shoreline permit has been delivered to the County and the fee was paid in late December so it is in process with the County. Expected by late

### Meeting minutes

Scatchet Head Water District

February.

Various forms for the USDA are in the process of being completed before a meeting with USDA is set up to approve moving forward to bid.

Action Items – see attached  
Radio Drill Statistics – see attached.

A meeting with the Department of Commerce regarding Solar Plus Storage took place on January 19, 2024. We will wait until we have some operational data after the new pumps are installed to see what our battery storage needs are before moving forward with a feasibility study.

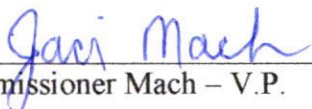
New Business

The date of the February meeting was changed to February 27, 2024.

The state is concerned with the naturally occurring manganese levels in drinking water and is requiring testing. A review of the results of testing by SHWD from year 2002 to 2019 shows that the levels post treatment are well below the level of concern. Treatment is working!

The meeting was adjourned at 9:15PM.

\_\_\_\_\_  
Commissioner Mullins, Treasurer

  
\_\_\_\_\_  
Commissioner Mach – V.P.

  
\_\_\_\_\_  
Jill Lipoti - President

Meeting minutes